

# Diploma in Professional Accounting with AAT

This higher-level diploma is designed to further your knowledge and experience of bookkeeping and accounting with the aim of gaining an AAT Level 4 qualification.



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**If you already hold the Level 3 Diploma in Accounting, this is the natural next step to build and progress your accounting career in order to pursue more senior accountancy roles, such as a VAT Accountant, Treasurer, Assistant Financial Accountant, Senior Finance Officer, Payroll Manager, and more.**

## Course Outline

This diploma is for anyone dedicated to the progression of their finance and accountancy career through the attainment of professional qualifications.

Study of the Level 4\* Diploma in Professional Accounting will enable you to progress your career to more senior accountancy roles.

Many of our AAT students are already working and study around existing commitments. You will access your learning through myPitman, our learning management system, which enables you to study at a time and place that suits you best.

The benefit of flexible learning means you are fully in control of your learning pace and can revisit sections of the course whenever you feel the need, something which a more traditional classroom environment cannot offer.

Achieving this qualification and gaining proven work experience in line with AAT requirements will mean you can apply for full AAT membership and achieve professional MAAT status.

*\* Level 4 is the equivalent of Level 7 in Ireland and Level 8 in Scotland.*

## Aims and Objectives

The aim of this diploma is to teach you the more advanced elements of Management Accounting so that you can gain a Level 4 Diploma in Professional Accounting qualification from AAT.

## Pre-Requisites

In order to commence your Level 4 training, you will be required to have gained the AAT Diploma in Accounting (Level 3).

## Career Path

This diploma will assist your career progression to more senior accountancy roles, such as Assistant Financial Accountant, Payroll Manager, Senior Bookkeeper, and VAT Accountant.

Upon successful completion of this diploma and dependent on gaining relevant work experience in

line with AAT requirements, you could opt to apply for full AAT membership and achieve professional MAAT status.



**CPD Points 390**

*(Awarded CPD points upon successful completion)*

## Core Courses

### Applied Management Accounting

Management accountants need to be able to interpret and analyse data to produce reports and then relate their findings to the organisation to provide insightful feedback that will help the business move forward and achieve its objectives. This course focuses on the three fundamental areas of management accounting: planning, control, and decision making.

### Drafting and Interpreting Financial Statements

This course covers the skills and knowledge for drafting the financial statements of single limited companies and consolidated financial statements for groups of companies. It ensures that you will have a proficient level of knowledge and understanding of international accounting standards to be applied when drafting financial statements. You will gain a sound appreciation of the regulatory and conceptual frameworks that underpin the preparation of limited company financial statements.

### Internal Accounting Systems and Controls

All organisations must guard against fraud through robust systems of control. However, many businesses underestimate both the probability and impact of employee fraud. Those working within the accounts

department play a pivotal role in guarding against misuse of resources, and the key aim of this course is to provide you with the tools to evaluate internal controls and to recommend improvements.

## ELECTIVE COURSES (choose two)

- Business Tax
- Personal Tax
- Audit and Assurance
- Cash and Financial Management
- Credit and Debt Management

For details regarding professional exam certification, please speak with one of our Course Advisors.

**The AAT recommends a total study time of at least 985 hours**

To take advantage of the full range of accompanying learning resources, we recommend a study timeline of 12 months.



To discuss your current skills and aspirations call:

**1800 532632**

or visit:

[pitman-training.ie](http://pitman-training.ie)



## Guideline Learning Time

**390 hours flexi study or 16 weeks full-time**  
(Full-time based on approx 20-30 hours a week)

# Transforming Careers, Changing Lives.

Pitman Training diplomas are widely recognised by employers and a signal to recruiters that you have been trained to the highest level.

With your Pitman Training diploma you'll be able to demonstrate that you have the essential work-ready skills needed and have been trained by the very best.

- **Flexible training you can fit around work and family commitments**
- **Support whenever you need it from our friendly Learning Coaches**
- **The widely respected Pitman Training name on your CV**
- **The skills in demand by employers**
- **Confidence that you're one step closer to your dream job, promotion or new career**



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